

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS

November 9, 2009

Recreation, and Parks Conference Room

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan Rose Davis Helen Dorsey Susan Gough George Kennett Shirley Leyland John Madel Frank Maio Barbara McWilliams	Steve Dunlap E

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director Phil Rollins, Director Recreation and Parks	

Call to Order

President Shirley Leyland called the meeting to order at 08:05 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Acting Secretary, George Kennett, called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the September 14, 2009 meeting and the agenda for this meeting were delivered electronically to Board Members. John Madel moved that the September 14, 2009 minutes, as amended, be approved. Jim Banagan seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. Debra's September report was accepted.

New Business

Debra's October report was delivered electronically and elicited no questions.

Senator Mikulski responded to a letter from the Board that supported August 7th as National Lighthouse Day.

Lewie Aldridge, Jr. reported that the permits have been approved for the Collections Facility. He also reported that the Osprey Gala had obtained a painting from the Friends for their auction.

John Madel reported for the Blackistone Lighthouse Foundation that Larry Hyatt is the Chair of the Foundation. Dick Gass and five others have resigned. Annual attendance this year through October is down compared to last year due to a decrease in school groups visiting.

Lewie Aldridge, Jr. presented the slate of officers from the Nominating Committee. All of the currently serving officers have agreed to continue in office. John Madel made a motion that current Board of Officers remains in place. Rose Davis seconded the motion. The motion was approved.

Phil Rollins reported on two capital projects at the Museum Division.

The PPLH site enhancement project site approvals and critical area review has been most difficult. He anticipated that the project will be out for bids by end of 2009. This work includes new sidewalks, removal of the CPO quarters, parking, and landscaping improvements.

The capital project for SCIM to upgrade restrooms, interior renovations, and new decking will be completed over the next five years.

The third capital project in work is repainting of the Lighthouse and an upgrade to the Keepers Quarters

At a meeting Phil learned that the new State Park lands at Compton and Kitts Point in St Inigoes that are about 4,000 acres will become a State Park (Compton) and a State Forrest (Kitts Point). These acres are believed to be the oldest private ownership of land in the US. They were owned by the Jesuits for 300 plus years.

Shirley reported that the new signage on the Maritime Building at the Lighthouse looks great.

Up-Coming Activities

President Leyland reviewed the Upcoming activities in the agenda. George Kennett noted that the third annual USS Tulip Ceremony will be held November 10th at 09:00 in St. Inigoes.

Adjournment

With no further business, Frank Maio. moved to adjourn, second by Jim Banagan. We adjourned at 08:44 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2010:

2010	MEETING	MEETING	MEETING PLACE
------	---------	---------	---------------

DATES	TIME	
January 11	08:00	Recreation & Parks Conference Room
March 8	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day SCIM
May 10	08:00	Recreation & Parks Conference Room
July 12	08:00	SCIM
September 13	08:00	PPLHM&HP
November 8	08:00	Recreation & Parks Conference Room

- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary